

Cohort Meetings

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While the Executive Committee and Group Initiative teams meet independently and regularly to make progress towards their goals, most programs also opt to schedule a few cohort meetings for all Ambassadors. These meetings are planned and led by the executive committee and are an opportunity to connect with fellow Ambassadors, share high-level progress and updates, and often include team building exercises or professional development.

The first cohort meeting should be held within the first 45 days after launch to ensure all Ambassadors are up to speed on final group initiatives, standing committees and, and team leads. Future cohort meeting frequency should be determined by the full cohort, but they should be cognizant to avoid meetings for the sake of meetings.

Some items you may find on a Cohort Meeting agenda are:

- Updates on Group Initiative progress
- Event updates: what's coming up that they can participate in or info on events in the works
- Discussions on new ideas and how to get them done
- Feedback sessions on events/professional development opportunities the Ambassadors would like

Many cohort meetings are also paired with an event or professional development opportunity such as:

- HBA Master Classes (*see [Ambassador Learning Center: Master Classes and Coaching](#)*)
 - Fireside chats with executive leaders within the company
 - Internal or HBA educational events
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